JASPER EAGLES



COACHES HANDBOOK

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2026-27 Coaches Meeting

Rules Review + Rules Test – Every Sport, Cheerleading, & Activity – Every Year
Concussion Course – Every Sport, Cheerleading, & Activity – Every Year
Mental Health/Suicide - Every Sport, Cheerleading, & Activity – Every Two Years
Heat Illness Prevention Training - Every Sport, Cheerleading, & Marching Band – Every Two Years
First Aide/CPR/AED Course – Every Sport, Cheerleading, & Activity - Every Two Years
Other Coaches Courses – Depending on Years of Coaching and Degree (Probationary Coach)
ALL CERTIFICATIONS MUST BE DONE

PRIVIT – An athlete must be cleared through PRIVIT to be eligible to PRACTICE or PLAY.

- Physical (Medical Eligibility Form)
- Interim Medical Form
- Parent Permission - Proof of Insurance
- Student Agreement
- Concussion Information
- Parent Code of Conduct
  ******MSHSAA BYLAW**
  ******CATASTROPHIC INSURANCE**

14 days of practice before game – 9 days of practice before Jamboree.

Eligibility Roster – Get it to me by the end of the first week of practice. Let me know if they quit. When I send it to you - **MATCH IT AGAINST YOUR ACTUAL ROSTER AND LET ME KNOW IF IT IS CORRECT.**

Team Roster – Get a copy of your TEAM ROSTER as you want them to be seen in the PROGRAM to Me & Shannon ASAP so she can send them out to other schools.

Team Rules – Get me a Copy of your TEAM RULES & EXPECTATIONS (Also Lettering) to me ASAP.

OFFICIALS – You don't rate officials anymore, but are required to recommend a given amount for the post season.

End Of Season Awards – Get me a list of what awards you will be giving and how many of each. I will order the awards.
Lettermen – Get me a list of your Lettermen and I will get you the correct number of Letter Certificates to fill out for your Lettermen.

Coaches Associations – Both State and National, often help get players recognition they deserve.
Head Coach needs to belong – School Pays Fee for STATE – Find out what association you need to belong to so your kids are eligible for post season honors.

Local Newspapers - They try to keep up on the information you provide them which helps in some state balloting.
They can be a pain in the butt but give them the information they need for the kids.

All Conference – These meetings will be set at the AD Meetings. I will pass along that information as I get it.

CHAIN GANG, ANNOUNCERS, CLOCK/SCOREBOARD OPERATORS, AND BOOK/STAT KEEPERS – **You are responsible for getting these people** for all of your HOME Jr. High, JV, and Varsity Games.
I take care of the Officials.

PO's – Do your own PO for **entry fees** to Tournaments. Make sure you give Birgit a copy of the Tournament Information showing the Entry Fee and write on it to pay the PO after you attend the Tournament.

Medical Supplies – I will order for everyone at the beginning of the year.

DEAD WEEK – Week before Fall Sports begin. No Contact week the week before Winter/Spring.

Warm-Up Music – Listen to it – Approve it before they play it.

Uniform Check-in – Have a Check-Out Form at the beginning of the season. Use it to check equipment back in at the end of the season. Let the Coach of the next season know who has not turned in their equipment.

Gym where you are practicing – Turn off lights and lock doors.

Concussion Protocol – Return to Play Form signed by Joanie & Doctor.

Communication with Students & Parents
Don't be texting your athletes individually. Use the **REMIND APP.**

Parent Meeting

You need to have a Parent Meeting & summarize the Parent Code of Conduct at your Parent Meeting.

Parent Code of Conduct:

As a parent of a Jasper R-V student athlete, I agree to abide by and follow the rules and guidelines below:

1. I will adhere to the Jasper R-V Zero Tolerance Policy in that I will never be under the influence of or in possession of drugs, alcohol, tobacco, vaping products or weapons of any kind at practices, games, trips or other events.
2. I will maintain self control at games, practices and other school events. I will be a positive role model for my child and encourage good sportsmanship by showing respect and courtesy, and demonstrating positive support for all players, coaches, officials and spectators at every game, practice or event.
3. I understand that the use of foul language towards anyone (coaches, teammates, officials, opponents or spectators) will not be tolerated. I will not engage in **any** language or actions with the intent to hurt, intimidate, or humiliate any player, coach, official or other spectator. These acts shall be considered harassment and will result in my immediate removal from the practice, game or event with additional consequences enforced as spelled out in this document.
4. I will not post on any social media site with the intent to hurt, intimidate or humiliate any player, coach, official or spectator. The posting of negative, demeaning or derogatory comments will not be tolerated. These acts shall be considered harassment and will result in the consequences that are spelled out in this document.
5. As a parent, I understand that I am accountable for the actions of my child on social media sites. I will stress to my child the importance of proper conduct on these sites and provide parental oversight to prevent any type of cyber-bullying by my child. Failure of my child to follow this policy will result in team and/or school disciplinary consequences.
6. I will encourage my child to play by the rules and to resolve conflicts without resorting to hostility or violence. I will demand that my child treat all players, coaches, officials and spectators with respect as they learn to win with grace and lose with dignity.
7. I will not encourage nor participate in any behaviors or practices that would endanger the health and wellbeing of the athletes.
8. I will support the coaches by allowing them to do their job by not coaching my child or other players during games and practices from the sidelines or the stands. I will not openly question or confront coaches before, during or after games or practices. I will abide by the 24 hour rule that governs post game conversations with coaches. I will take the time to speak with coaches about any concerns calmly, privately and at an agreed upon time and place with an administrator present.
9. I will inform the coach of any physical disability, illness or injury that may affect the safety of my child or the safety of others.
10. I will understand that state and school level expectations for eligibility exist to protect the school, the sport and the student. I will support those expectations and the consequences for failure to maintain those standards of eligibility.

11. I will not attend practices unless specifically invited to do so by the coaches of the sport.

I realize that if I violate this Code of Conduct I will be subject to disciplinary action that could include one or more, but not limited to the following:

1. **First offense**: verbal and written warning with a mandatory 7 day suspension from attending athletic events, home or away. This may carry over into the next sports season.
2. **Second offense**: verbal and written warning with a mandatory 14 day suspension from attending athletic events, home or away, **and** successful completion of an approved Good Sportsmanship course.
3. **Third offense**: verbal and written warning with a mandatory suspension from attending athletic events, home or away for the remainder of the school year.
4. **Subsequent offense**: lifetime suspension from all Jasper R-V athletics, home or away.

The Jasper R-V Administration and the Board of Education may skip any of the steps listed above for egregious violations of the sportsmanship policy.

Spectator/Fan Support Items and Restrictions

In the chart below, ONLY those items marked "Yes" will be allowed as fan/ spectator support items at all MSHSAA District and State Series Championships. Schools are encouraged to follow these guidelines during the regular season. Sportsmanlike vocal cheering and support from the team bench area are encouraged. The items indicated on this page are for use by all fans/spectators.

LEGEND: BA-Baseball BK-Basketball CC-Cross Country FB-Football GO-Golf SO-Soccer SB-Softball SW-Swimming & Diving TN-Tennis TR-Track & Field VB-Volleyball WR-Wrestling NA-Not Apply

SPORT	**BA**	**BK**	**CC**	**FB**	**GO**	**SO**	**SB**	**SW**	**TN**	**TR**	**VB**	**WR**
Balloons	YES	NO	YES	YES	YES	YES	YES	NO	YES	YES	NO	NO
Banners on wall	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	NO
Confetti/shredded paper/powder	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Hand held signs (no obstruction of view during play)	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Laser light/pointer/flashing objects	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Megaphones (Exception: Sideline Cheerleaders only)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Artificial noisemakers, (including but not limited to horns, cow bells, bells, buzzers, shakers, clickers, thunder sticks, rattles, instruments not part of a band)	YES	NO	YES	YES	NO	YES	YES	NO	NO	YES	NO	NO
Compressed air horns/sirens	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Whistles	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO

Drones/UAV/UAS	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Team introduction run-throughs or break away banners (fans)	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Team introduction run-throughs or break away banners (team personnel & sideline cheerleaders)	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Poms, spirit/rally towels	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Cannons/muskets/guns/fireworks	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Carried school flags (running/taunting prohibited)	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES
Animals/Pets (other than service animals with proper credential documentation)	NO	NO	NO	NO	NO	NO	NO	NO	YES	NO	NO	NO
Appropriate dress required (host determines)	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES	YES

TRANSPORTATION TO AND FROM ACTIVITIES

Under extenuating circumstances and upon speaking with the coach/sponsor face to face the parent may sign their son/daughter out to travel home with the parent OR after filing a **Transportation Request** with the High School Office, the student may travel home with a person designated by parent as long as that person now acts as the parent and signs the student out with the Coach/Sponsor. Copies of all completed **Transportation Request Forms** are to be filed with the High School Principal's office.

Behavior on Activity/Bus Trips

Each time a bus is used to transport students to and from an activity; a coach/sponsor must ride the bus. We cannot permit our students to be transported unless they are properly supervised. It is not the responsibility of the Bus Driver to supervise students. It is the coach/sponsor's responsibility to provide adequate supervision and ensure the students conduct themselves appropriately at all time and administers discipline as necessary.

Students and coach/sponsor are to see that the bus is clean following the trip.

Obscene language and roughhouse tactics or public display of affection will not be tolerated.

Transportation Request

This request is to allow students to ride home after extra-curricular activity by vehicle other than district transportation.

I request that my child, _____ , be excused from riding the bus back to the Jasper R-5 School District campus. I give my permission for my child to ride home with _____. (I understand that the above people will be adults and not other high school students.)

_____ **For today's extra-curricular activity ONLY.**

Activity: _____ Date: _____

_____ **For the entire season of:**

_____ Football _____ Volleyball _____ Basketball

_____ Track /XC _____ Baseball _____ Softball

_____ Band _____ Scholar Bowl _____ Cheerleading

I agree that the person(s) I have designated to transport my child will personally notify the coach, sponsor, or administrator in charge prior to leaving with my child, or that my child will return to Jasper with the school group.

_____

Parent/Guardian

_____

Date

AMATEURISM AND BENEFITS

Rewards – No Cash or Gift Certificates - $250 dollar total MSRP. 8

3.6.1 Amateur Status:
A student who represents a school in an interscholastic sport shall be an amateur in that sport. An amateur athlete is one who engages in athletic competition solely for the physical, mental, social, and pleasure benefits derived from participation. Amateurism is sport-specific, except in the case of scholarships/concessions on tuition. Amateurism must be maintained throughout the year, including summer, and is not dependent on the type of participation (i.e. interscholastic, non-school competition, recreational, etc.).
3.6.3
Allowable Benefits: The following are allowable benefits that may be accepted by a student, which would not jeopardize amateur status for participation in the interscholastic program.
a. Symbolic: A student may receive a symbolic benefit presented for recognition purposes only and which has little use or utility, such as an unattached school letter or emblem, a medal, a ribbon, a trophy, a plaque, a signature game ball, an award certificate, etc.
b. Value-Limited Merchandise: Once per month, a student may receive an item of merchandise (one or more) which together **do not exceed a total value of $250**. The total value of all items shall be calculated using the manufacturer's suggested retail price (MSRP) for each item.
c. Commemorative Jewelry: A student may receive an award of commemorative jewelry of a value greater than the merchandise award limit in recognition of achievements in the school athletic program only if purchased and awarded by the school. If not awarded by the school, the jewelry would need to be purchased by the student/student's parent(s).
d. Banquet or Ceremony: A school may sponsor a banquet or ceremony to honor students. If sponsored by other than the school or a school group, approval of a school administrator is required in order for enrolled students to attend.
e. USOC Benefits: Under the auspices of the United States Olympic Committee, a student who wins only an Olympic medal and receives specified funds only from the National Governing Body for the sport for the Olympic placement in competition, may continue or return to interscholastic sports without jeopardizing his/her secondary school eligibility.
f. Necessary Expenses: It is permissible for a student to accept necessary meals, lodging, and transportation in connection with playing a contest, or participating in an otherwise allowable activity with the school team.
g. Benefits to All Students: If a benefit is provided to all enrolled students at the school rather than to a particular student or to members of a particular sports team only, then amateur status has not been compromised and the benefit limits are not applicable.

Contact Days & Open Gym

Document a schedule for your Contact Days and Open Gym Days and Give it to the Athletic Director.

3.14.7 Out-of-Season Sport-Specific Practice Periods (High School Only):

Students may have instructional interaction with approved school coaches under the following conditions:

a. Out-of-Season Practice periods are seven weeks in length, and the interaction time may not exceed three hours per week (Sunday to Saturday). See Diagram 3.14.7 for specifics. Any interaction time, on a given day, will count as at least one hour of the three allowable hours. Interaction time, on a specific day, may not exceed 90 minutes.

b. Such practices may be sport and gender specific, and non-school facilities may be used. Group and individual player skill development, drills, and instruction, are allowable. Competition (interscholastic or non-school) is not allowable.

c. The opportunity to participate is open to enrolled students at the high school only (no 8th graders).

d. Use of these practice periods is optional and will be determined by local school administration.

e. Times other than the periods specified in Diagram 3.14.7 are dead periods and no contact with school coaches is allowable other than what is allowed in 3.14.6. The seven-day "No-Contact Periods" prior to each season remain in effect (3.13.1.c, 3.14.8 and 3.15.1.b).

f. Football Restrictions During Out-of-Season Practice Period: The use of football protective equipment (helmets/shoulder pads), which promotes full pad contact, CANNOT be used during the practice period. Full pad contact with the use of protective equipment may only occur during the season and for a limited number of days during the defined summer for safety reasons.

g. Open Facilities for enrolled students may not be held during the sport's Out-of-Season Practice Period even if the period is not utilized. Refer also to the Board Policy on Open Facilities for allowances and restrictions.

These will be updated summer of 2026.

Diagram 3.14.7 (1): Out-of-Season Sport-Specific Practice Periods **(High School Only)**

Periods	Open	Close	Sport Season	Duration
Period 1	Monday – September 7	Friday – October 25	Fall: Winter Sports Contact	7 Weeks
Period 2	Monday – January 4	Friday – February 21	Winter: Spring Sports Contact	7 Weeks
Period 3	Monday – March 29	Friday – May 16	Spring: Fall Sports Contact	7 Weeks

Diagram 3.14.7 (2): Annual

	Fall	Winter	Spring	Summer
Fall Sports	Interscholastic Season	Open Facility (Period 2)	Practice Period (Period 3)	20 Contact Days
Winter Sports	Practice Period (Period 1)	Interscholastic Season	Open Facility (Period 3)	20 Contact Days
Spring Sports	Open Facility (Period 1)	Practice Period (Period 2)	Interscholastic Season	20 Contact Days

BOARD POLICY ON OPEN FACILITIES

School administrators may open the school's gymnasiums or other facilities designated for free play recreational activities without being in violation of MSHSAA By-Laws pertaining to school sport seasons and non-school competition when conducted under the following conditions. Criteria for all open facilities:

1. A school may only “open” a facility that is owned by the school. Facilities that are non-owned, but rented by the school for the interscholastic sport season, do not meet this criterion. Typically, students may access such facilities on their own without school involvement (recreation facilities, parks, membership locations, etc.).

2. All “open facility” activities shall be posted or announced publicly, for example in the daily bulletin, school newspaper, etc. at least two days prior to the activity. The “open facility” will be supervised from beginning to end by the school personnel who has scheduled the activity with advanced approval from the appropriate school administrator.

3. A facility may be open for a single sport and be gender specific (i.e. girls volleyball). Schools should provide equal open facility opportunities if being specific by gender to ensure comparable opportunities for both genders.

4. Attendance at an open facility shall not be mandatory for any student. All attendance must be voluntary. Attendance at an open facility may not be related to team membership. Any effort either directly or indirectly to require a student to attend the open facility is a school violation.

5. Only “free play” activity may take place. Organized scrimmages are not considered free play. No instruction, coaching or corrections are allowed. Drills and organized plays or sets do not constitute free-play and are not allowed during an open facility. Page 132 2023-24 MSHSAA OFFICIAL HANDBOOK

6. Supervision: Any member of the school staff, including a coach, may supervise an open facility; however, no instruction, coaching or corrections are allowed.

7. The individual school administration assumes the responsibilities of making certain that there is full compliance to this policy. The local school administrator(s) shall determine the appropriate activities for recreational free play and the school equipment to be made available and their location. It is the responsibility of the school administration to be certain the activities and equipment are safe and appropriate for the facility and for any student to participate in and use without special supervision and/ or training.

Coaching Assignments

Darryl Dodson	HS Girls Head Basketball
Ivy Crook	HS Girls Assistant Basketball
Donna Davis	JH & HS Boys & Girls Head Cross Country, Assistant Track
Kayla Ayres	Instrumental (Band)/Choir
Tyler Gripka	HS Assistant Football
John Jensen	JH Head Head Track
Seth Jensen	JH Assistant Track
Kayla Kincaid	HS Assistant Volleyball
Sam Lehman	Assistant Softball
Justin Sentlinger	HS Head Football,
Jonathan Nash	Head Baseball, HS Assistant Football
Sylvia Evans	HS Head Volleyball
Vacancy	HS Head Cheerleading
Vacancy	HS Scholar Bowl-Head
Jacob De la Torre	Assistant Baseball
Justin Sentlinger	Athletic Director, Head Softball, HS Head Football
Travis Storm	HS Assistant Football,
Vacancy	JH Head Volleyball
Kevin Gidney	HS Boys Head Basketball
Vacancy	Head Jr. High Football (assistants if needed)
Lindsey Tidball	Head Jr. High Girls Basketball
Vacancy	High School Track
Katie Fast	Archery
Jonathon Nash	Head HS Baseball, Assistant Football
Kevin Gidney	Head HS Basketball
Isiah Grotjohn?	Assistant HS Basketball

HEAD COACHES/SPONSORS RESPONSIBILITIES AND EXPECTATIONS

The general duties of all coaches/sponsors are to organize, instruct, and supervise teams/clubs and students who participate in the interscholastic and student activity programs.

The primary goal of all coaches/sponsors should be to have a meaningful learning experience for as many students as possible. Good sportsmanship must be taught and practiced by the coach/sponsor continuously.

A win-at-all-cost attitude is inappropriate. Although every team or organization should be coached to win, winning should always be accomplished through spirited, yet fair play. In addition, coaches/sponsors must insist on the highest possible scholarship, eligibility and sportsmanship.

The coach/ sponsor must enforce the rules as they are written or implied. Supervision of all students is required of coaches/sponsors during and after all practices, games, fund raising activities, events and contests. They are to be the last person to leave the school grounds or location of activity after any school activity of which they are responsible.

A coach/sponsor must ride the bus with participants traveling to and from a school related activity. It is the coach/sponsors' responsibility to ensure the students conduct themselves appropriately and that the bus is left clean following the trip.

The coach/sponsor in each activity is charged with the responsibility of seeing that students and members of their staff carry out all activities policies as set forth by the Jasper School District Board of Education, Jasper School Administration, WEMO Conference, and Missouri State High School Activities Association.

Be aware a coach/sponsor can be a frequent topic of conversation at various community locations. The profession, as well as individual reputation is constantly under scrutiny.

Reflect confidence, respect and loyalty to the Jasper School District in their actions, demeanor, dress and statements.

Treat each program in such a way that the goals of the activity fit the overall goals of the district.

To be effective and respected by having good personal habits, neat appearance and setting proper examples.

Be supportive of all activities. Creating competition between activities is not productive and undermines the intentions of a cohesive activities program.

Encourage independent thought on the part of your staff.

Provide for an open exchange of ideas in a professional manner.

Praise your staff and award recognition whenever possible.

Discuss conflict between staff as soon as possible in an appropriate location away from students and other people not responsible for the program.

A coach may not cut a player because of ability levels. A coach may only dismiss a player because of attendance/ or conduct detrimental to the team.

Ensure the quality and efforts of your staff are appropriate for the success of the program.

The Head Coach/Sponsor will have organization responsibilities that include:

1. Use of sound and acceptable teaching practices.
2.Being prepared, well organized and providing a quality program.
3. Complete any required planning well in advance of starting the program.
4. Adhere to a high efficient and technically sound program of injury prevention. When injuries do occur, follow procedures and
5. Maintain good communications with the injured student, parents and physician when necessary. Construct a well organized plan for successful completion of competitions, events and the overall program.
6. Develop a system for equipment accountability. This includes inventory, repair, reconditioning and replacement.
7. Keep members of assigned staff (assistants, student managers, etc.) informed as to what is expected.
8. Cooperate with maintenance staff, transportation staff and other faculty.
9. Provide financial accountability of all fund raising activities to appropriate district staff. The coach/ sponsor are responsible to their team/club students to: Provide opportunities for students to develop their respective capabilities to the fullest.
1. Development of positive attitudes is an important means to accomplish this.

· As the leader to set a positive example.

· Be fair and unprejudiced with participants, while also being aware of student's individual differences, needs, interests, temperaments, aptitudes and environments.

10. The demeanor and dress of the group may impose dress regulations.
11.All coaches will notify the athletic director/administration of any team issues that include parents or players that could potentially escalate. All coaches need to instruct parents that disputes will not be settled the day of a competition. An inquiry or dispute must take place the

following day and an Administrator/ or Athletic Director may be involved if requested by coach or parent. Team discipline will be administered in a fair and consistent manner.
12.Team discipline will be administered in a fair and consistent manner. All team disciplinary measures will be presented to the players, parents and administration prior to the start of the season.
13.The head coach is responsible for monitoring the academic warning and ineligible lists that come our weekly. If a grade is not above an F before a competition, then the player will not compete in the following competition.

Extra Duties that the Head Coaches/Sponsors are responsible for:

1.Schedule all activities with Activities Director/Building Administrator.
2. Schedule all Scoreboard Operators, Book Keepers, Announcers, Chain Crew, etc.
3. Obtain permission before using additional equipment from other departments or activities.
4. Store equipment neatly and use equipment properly.
5. Keep all areas used (practice gym, rooms and locker rooms) Clean and Secure when finished.
6. Notify Athletic Director/Building Administrator of maintenance needs.

The criteria to measure a Head Coach/Sponsor's creditability and accountability have these major areas of performance:

Rapport - A coach or sponsor must be able to develop a good rapport with any number of individuals and groups.

1.Cooperation – An attitude of cooperation between all individuals associated in any degree with the activities program is necessary. Coaches and sponsors are to coordinate activities with the Athletic Director, School Administrators and other Staff Members.

2. **Leadership** - Diligence, enthusiasm, honesty, sportsmanship, and a love for the activity are all part of a professional pride that should be exhibited by the Coach or Sponsor.

3.Communication - Maintain good communication with Administration, Staff, Parents, and Community.

4.Knowledge of Sport/Teaching of Fundamentals - Use sound and acceptable teaching practices. Have an understanding of the skills, tactics, and strategies for effective training, practices, and game-day decisions.

5.Organization - Being prepared and well organized. Management of the entire program, from appropriate equipment, to practice plans and game plans.

6.Personal Appearance - Dress for activities should be appropriate to the activity and educational atmosphere.

7.Improvement - A coach or sponsor must constantly take advantage of opportunities presented for self -improvement. Attendance at clinics and workshops is encouraged and will be provided by district funds as available. Membership should be maintained in professional organizations whose programs are geared toward greater achievement and performance. Keeping abreast of current literature in professional journals, newspapers and magazines and utilizing enrichment material in other media forms is encouraged.

Archery- Coach must complete the required NASP training course and proof of certification. This must be presented to the Athletic Director prior to the season. Safety training and awareness must be completed before archers can practice. Any safety violations at practice or tournaments must be reported to the Administration. An emphasis on communication with parents and archers on tournament dates and times is essential. All other head coaching requirements must be followed.

Volleyball- Coach is required to inspect nets and other equipment prior to practices or home competitions. The coach will need to ensure the playing surface is safe before each practice or home competition. (no obstructions, the playing surface is clean) Coach will need to ensure that all chairs and other equipment are returned to the designated areas after practice and home competition.

Football-Coach is required to monitor all equipment to ensure the safety of all players. The Coach will inspect the field of play to ensure it is safe for practice/games. The coach will have the field ready for all home games. (Field is lined, Down and distance markers, sidelines are prepared.)

Basketball (Boys and Girls)- Coach will inspect all equipment prior to each practice or home contest. The coach will need to ensure that the playing surface is safe before each practice or home contest. (no obstructions, playing surface is clean) Coach will need to ensure that all chairs and equipment are returned to the designated areas after each practice and home competition.

Track and Field, Cross Country- Coach will need to inspect all equipment prior to practices and meets. The coach will need to inspect the track and field event areas are clear of obstructions prior to each practice.

Baseball/Softball- Coach will need to inspect the field of play prior to each practice or home competition. The Coach will be responsible for getting the field ready before each home competition. (lining the field, dragging the field.) The Coach will need to inspect all equipment being used prior to practice or contest. The coach will need to ensure that all equipment being used for practice or contest is returned to the designated area after practice or home event.

ASSISTANT COACH/SPONSOR

· Will be subject to assignments and delegation of responsibilities by the head coach/sponsor and the Activities Director/Building Administrator.

·Will direct the assigned activity team/group in such a way as described by the head coach/sponsor and within the guidelines and policies of the school district.

· Will facilitate and promote the policies of the MSHSAA and the WEMO Conference.

· Provide guidance to participants as it relates to eligibility and citizenship.

· Will assist the head coach/sponsor in the necessary preparation for program administration and implementation.

· Will assist in providing safe activities and environments for the participants.

· Will continue to improve professionally and increase in knowledge of activity.

· Will promote the activity within the school and community.

· Will assist in maintaining equipment and facility needs.

· Will involve the head coach/sponsor in discipline decisions.

· Will assist in providing information pertaining to rosters, eligibility, etc.

· Will monitor the academic and social efforts of the participants.

· Will provide proper supervision at events, practice and at competitions

.· Will complete all required trainings as required by MSHSAA and Jasper School District.

ACTIVITY PROGRAM ASSIGNMENTS

Athletics Director

· In conjunction with coaches , will schedule all interscholastic athletic contests for grades 7-12

.· Will hire officials through Arbiter for all home athletic contests; verify officials on game day.

.· Will adhere to the standards and policies of the MSHSAA and Jasper R-5 School District.

· Will order all Medical Supplies for each sport.

· Will, in conjunction with Administration, advertise athletic staff vacancies, receive applications, oversee the screening process; schedule interviews, and make recommendations for filling vacancies.

· Will determine student eligibility in regard to MSHSAA and Jasper School District standards

· Will work as liaison between all athletic and student activity staff and administration.

· Will work in conjunction with departments to coordinate activity dates and availability of facilities.

· Will work as the school's official representative for athletics at all local, conference, district and state events.

· Will work in conjunction with the MSHSAA to insure the school operates within all state guidelines.

· Will help supervise night activities in cooperation with building administrators.

· Will ensure the Jasper School District Board policies, rules and regulations, as well as the directives of the superintendent and the guidelines for the program are observed.

· Will annually in conjunction with the High School Principal and Superintendent, evaluate coaches and student activity sponsors.

JASPER ATHLETICS & ACTIVITIES

Head Coach: Self Evaluation Form

Coach: Sport: _____

Assess your team's performance this season.

Describe the Cooperation/Rapport with those involved in your Program

Assess Your Leadership

Describe Your Communication Skills

Assess Your Knowledge of Sport/Teaching of Fundamentals

Describe Your Organization Skills

Plans For Improvement

Additional comments:

Coach's signature _____ Date: _____

REQUIREMENTS FOR ALL COACHES

1. **Harassment/Discrimination – Vector Training**
2. **Off-Campus Supervision – A Coach always rides the bus. Supervises at the Venue as well.**
3. **Title IX Compliance – Vector Training.**
4. **Accommodating Students with Disabilities – Coaches make sure that you know what is in the IEP/504 Plan that would require accommodations for your sport.**
5. **Concussions – MSHSAA yearly requirement through NFHSLEARN.**
6. **Student Drug and/or Alcohol Testing – All students who participate in Sports/Activities will participate in the Drug/Alcohol Testing Program.**
7. **Medical Information: Physicals, Health History, etc. – Required each year by MSHSAA. Documented through PRIVIT.**
8. **Disciplining students for using Drugs and Alcohol – Will follow the plan outlined in the Student Activities Handbook.**
9. **Transporting students in vehicles other than School Buses – Follow the school's Transportation Policy. Must obtain a Class E License to transport in the School Van.**
10. **Training and Background Checks for Volunteers – Training through Coaches Meeting. Background Check through the Central Office.**
11. **Insurance Requirement for all Athletes – Required each year by MSHSAA. Documented through PRIVIT.**
12. **Districts Hazing and Bullying Policies – Will follow the plan outlined in the Student Handbook.**
13. **Collection and Monitoring of Fees and Fundraiser Money – Do not keep Cash. Do not allow checks to be written to you. Make checks payable to Jasper R-5 Schools. Turn in all Proceeds to the Central Office to be deposited in your In/Out Account for that Sport.**
14. **Working with Booster Clubs – Make Proposals to the Booster Club for funds that are needed beyond your District Budget.**
15. **Electronic Communications between Coaches and Players – Use the Remind APP.**

HAND-OUTS

HEAT, HYDRATION, and HAZARDOUS WEATHER

- 16 Day Acclimatization Period
- Wet Bulb Globe Thermometer Recommendations & Guidelines – **SEE JOANIE HATTERMAN ABOUT PUTTING THE APP ON YOUR PHONE.**
- Wet Bulb Globe Thermometer vs. Heat Index
- Heat Acclimatization & Heat Illness Prevention Position Statement
- Heat and Hydration Guidelines
- NFHS Guidelines for Lightning and Thunder Disturbances.

ACTION PLANS

- Football
- Volleyball
- Cross Country
- Boys Basketball
- Girls Basketball
- Softball
- Baseball
- Track
- Cheerleading